

## HISTORIC AREA COMMISSION

New Castle Town Hall  
2<sup>nd</sup> and Delaware Streets  
November 19, 2009

Present: Sally Monigle, Chairman  
Doug Heckrotte  
Bill Hentkowski  
David Bird

Absent: Robin Hegvik

City Personnel: Jeff Bergstrom, Inspection Department

Mrs. Monigle called the meeting to order at 5:10 p.m. Roll call followed.

### OLD APPLICATIONS

#### **C. Brennan, 100 The Strand**

Revise window approval.

Discussion: Ms. Monigle reported that she does not have any information as to what the revisions are. She believes the topic is on the agenda because the applicant's application to use Anderson windows that were vinyl-clad was denied in March (2009). Ms. Monigle added that the reason the subject is on the agenda tonight is because the applicant may have obtained an acceptable manufacturer for submission. No further action was taken at this time.

### NEW APPLICATIONS

#### **K. Adams, 110 Delaware Street**

Correct mortar color at rear door. Cut out and re-point chimneys (2) re-grout same as original. Correct mortar color on front left window.

Discussion: Mr. Heckrotte said that we should require the applicant to provide a sample of what they are doing and make sure all HAC members are in agreement.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that one of our local members will have a look at a sample.**

**Mr. Bird seconded the motion.**

**Disposition: Approved by unanimous vote.**

#### **P. Flannigan, 166 E. 2<sup>nd</sup> Street**

Cut out and re-point in carriage house same as original, groove in.

Discussion: HAC members question the condition of the roof which is in poor condition and is not part of the application. Ms. Monigle will contact the applicant to discuss repairs to the roof.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that HAC will see a sample of what is being done and also want an idea of the extent of the work. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**D. Henshaw, 16 E. 4<sup>th</sup> Street**

Replace wrought iron railing kind (damaged by auto collision).

Discussion: Photos were available for HAC members.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**S. McKeown, 106 E. 2<sup>nd</sup> Street**

Air conditioner condenser placement approval and install chimney liner and cap, painted black.

Discussion: HAC does not want to see the condenser lines on the outside of the house. Exact placement of the condenser was unclear.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that the condenser is in the back yard and is not in view from the street or alley on the side of the house, the condenser lines (if run exterior) the location will be approved by a HAC member and the chimney liner and cap can go on but we do not wish to see the chimney pot removed. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**K. Dunn, 13 The Strand**

Repair or replace 3<sup>rd</sup> floor and attic windows, frames and sills.

Discussion: Mr. Heckrotte asked if the application referenced replacing with in-kind materials. Ms. Monigle confirmed the application does indicate 'in-kind'.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Bird seconded the motion.**

**Disposition: Approved by unanimous vote.**

**G. Capel, 258 E. 2<sup>nd</sup> Street**

Install fence per spec attached (to application).

Discussion: Mr. Hentkowski questioned the angle being used.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted noting that the saw cut should be at 30 degrees and not at 45 degrees. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**EMERGENCY REPAIRS**

**G. Shinn, 214 E. 2<sup>nd</sup> Street**

Replace 3 flat roofs (leaking).

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Bird seconded the motion.**

**Disposition: Approved by unanimous vote.**

**S. DiLouie, 17 W. 3<sup>rd</sup> Street**

Replace flat roof (leaking).

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**P. Kernehan, 30 W. 4<sup>th</sup> Street**

Replace rotten siding with 6" bevel siding (going to settlement).

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Bird seconded the motion.**

**Disposition: Approved by unanimous vote.**

**N. Jodlbauer, 46 E. 3<sup>rd</sup> Street**

Replacing 30 storm windows.

Discussion: Mr. Bird questioned how this application is an emergency. He is concerned that some applicants are bypassing noticing requirements. This application does appear to comply with all of HAC's requirements, but he suggests that these types of applications be deferred to the next agenda. Ms. Monigle noted that noticing requirements may be part of the issue.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted and interject a comment on the subject of 'emergency' on this application and that the litany be followed which is white and that meeting rails match.**

**Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**R. Nowak, 219 E. 2<sup>nd</sup> Street**

Re-configuration of front steps.

Discussion: Ms. Monigle stated that the reason for this application is that the residents have had trouble moving furniture in/out of the house and a family member in the house is handicapped adding to difficulty. The applicant needs approval from HAC before going to Council for approval. Mr. Hentkowski feels they should produce a plan for HAC as well as for the City. Discussion followed about dimensions of the re-configuration and its effect on the sidewalk. Mr. Hentkowski said the sidewalk would be 4 foot wide but there is another 5 feet of plantings involved.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted with the proviso that the applicant understand they will need to go to the City for further approval and they need to provide HAC and the City with a drawing to scale with the existing front steps, plantings, railing, sidewalk and porch as it is and the proposed front steps, plantings, railing, sidewalk and porch and curb location as they wish it to be to show there is adequate space to make it work. The drawing should be submitted between HAC meetings.**

**Mr. Hentkowski seconded the motion.**

**Disposition: Approved by a vote of 3-1. Mr. Bird voted in the negative citing his belief that the project is encroaching on City property and unless there are ADA problems present it may set a precedent.**

Discussion continued about the applicant submitting a new drawing between HAC meetings followed. Mr. Bergstrom has visited the site and has no issue with a 4 foot sidewalk before the steps. There will be as much space left as other properties in the area except for the plantings which could change. Ms. Monigle noted there are several properties in the area that are encroaching on the sidewalk and have gotten relief. Mr. Bergstrom added that the applicant will need to keep approximately 5 feet for the sidewalk. It is a wide right-of-way located on a narrow street. *(Further discussion took place.)*

**Bowman, 120 W. 5<sup>th</sup> Street**

Replace flat roof on front of house (leaking).

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**T. Ree, 71 W. 5<sup>th</sup> Street** (no application located; blank application completed.)

Re-cover existing tern roof on front porch, repair gutter and porch soffit where damaged.

Discussion: Without a completed application from the applicant it is unknown what materials are being used. Materials were discussed. If any HAC member has a doubt about putting black on the roof then it shouldn't be approved.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted (we are not concerned with what the covering will be). Mr. Bird seconded the motion.**

**Disposition: Approved by unanimous vote.**

**B. White, 14 The Strand**

Replace rotten and leaking cellar door in kind, repair/reaffix trim on alley door fan light.

**Action: Mr. Heckrotte made a motion to vote on the application as submitted. Mr. Hentkowski seconded the motion.**

**Disposition: Approved by unanimous vote.**

**Approval of Minutes** – Mr. Heckrotte noted a text change on page 4 (22 East 5<sup>th</sup> Street - delete 'ground-out' and insert 'round down'). Mr. Bird made a motion to approve the minutes of the October meeting as amended. Mr. Hentkowski seconded the motion which was adopted.

**NEW BUSINESS**

Mr. Bird asked Mr. Bergstrom what criteria is used to determine if an emergency application is truly an emergency. Mr. Heckrotte suggested a procedure be put in place to make this determination prior to placing the item on the agenda.

Mr. Bergstrom said he would make the determination whether an application is an emergency or is not. *(General discussion on this topic continued.)*

**ADJOURNMENT**

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

*Debbie Turner*

Debbie Turner, Stenographer